



**U.S. PUBLIC HEALTH SERVICE AWARD FOR  
MANAGERIAL EXCELLENCE IMPROVING PHARMACY  
SERVICE OR PUBLIC HEALTH**

*This award is sponsored annually by the George F. Archambault Foundation, through the generous financial support of the Bayer Corporation, to recognize a U.S. Public Health Service pharmacist who has improved pharmacy service or the public's health through managerial excellence.*

Past Recipients:

2003 LCDR Andy Meagher  
2002 CDR Thomas Duran  
2002 CDR Michael S. Forman  
2001 CAPT Jay D. McGath  
2000 LT Richard K. Glabach

Foundation:

The George F. Archambault Foundation exists to support the advancement of Public Health Pharmacy. The foundation was established in 1999 to honor the distinguished career of CAPT George F. Archambault (Ret.) with a personal emphasis on vision, leadership, growth and advanced education.

Eligibility:

U.S. Public Health Service pharmacists, both civil service and commissioned corps, serving in a managerial capacity are eligible for this award. Eligibility is not limited to managers working in settings that provide direct patient care services but may include individuals who through their work activities improve pharmacy service or the public's health on a local, regional or national basis. This award is targeted on selection of a mid-career individual with no more than 15 years of active duty service.

Nomination Instructions:

There shall be no restrictions upon the number of nominations that an individual or an Operating Division/Agency, program or facility can submit; however, discretion and judgment should be used. Nominations may originate at any level within or outside the Service, except the nominee. Agency approval is not required, but the cover sheet must include endorsement by the nominee's immediate supervisor. Nominations should be for activities performed within the past 12 - 18 months. Nominations received by the deadline will be reviewed by the USPHS Pharm PAC Award Committee and evaluated based on the accomplishment achieved. The top three nominations will be submitted by the PharmPAC to the George F. Archambault Foundation Board of Directors. The Foundation will make the final awardee selection. All nominations must be accompanied

by a completed cover sheet (attached). Cover sheets should be filled out according to the following:

GRADE/RANK, NAME, TITLE, ADDRESS.... Self-explanatory

PROPOSED CITATION.... Not to exceed 25 words

RECOMMENDATIONS.... Name(s), address (es) and phone numbers(s) of person(s) nominating the individual for the award must appear.

IMMEDIATE SUPERVISOR.... Signature of the nominee's immediate supervisor is not meant to be an expression of the supervisor's opinion of the merit of the nomination, but only an acknowledgement that the basic facts, as presented in the nomination, are correct. Additional comments from the immediate supervisor may be included. However, these comments should not be a continuation of the citation, if the supervisor is the individual recommending the nominee.

Justification:

1. The justification statements are to be made on 8 - 1/2 x 11-inch paper, not to exceed 2 pages (single side with no smaller than font size 12) in length. **(NOTE: If the justification exceeds 2 pages, the nomination will not be considered.)**

2. The primary emphasis will be on activities accomplished within the past 12 - 18 months and by personal example, activities that have evidenced dedication to the principles of the PHS mission.

“The mission of the Public Health Service (PHS) Commissioned Corps is to provide highly-trained and mobile health professionals who carry out programs to promote the health of the Nation, understand and prevent disease and injury, assure safe and effective drugs and medical devices, deliver health services to Federal beneficiaries, and furnish health expertise in time of war or other national or international emergencies. As one of the seven Uniformed Services of the United States, the PHS Commissioned Corps is a specialized career system designed to attract, develop, and retain health professionals who may be assigned to Federal, State or local agencies or international organizations to accomplish its mission.”

Activities Prior to 18 months will not be considered when evaluating the nominations.

3. The justification will speak specifically to the criteria (listed below) and will contain sufficient background information to enable a judgment to be made about difficulties overcome, effort expended, dedication, demonstrated adherence to principles and the pursuit of excellence by the nominee.

4. No other information is to be submitted on the individual nominated for the award. Examples of materials **NOT** requested are **OISs**, curriculum vitae (**CVs**), **COERs**, etc.....

### Selection Criteria:

*Be specific to cover **ALL** criteria. Be sure to include documentation to areas two and three. Document activities accomplished in the last 12-18 months. Include specific dates if appropriate.*

1. The nomination submission should clearly describe the impact of the accomplishment on the population served. Describe what was changed and how the change affected pharmacy service or public health and why the accomplishment is important. Also, describe why the accomplishment is above and beyond the normal expectations for an individual in that particular position. The nominee's impact on the organization or population served should be highlighted.
2. Method of accomplishment: Describe how the change was accomplished. Did the nominee use creative management techniques? Were there unprecedented approaches taken? Did planning and organizing entail especially thoughtful or analytical insight or evaluation of the problem not commonly practiced within the organization? Were new funding strategies or utilization practices implemented to achieve results? Provide a descriptive summary on how the accomplishment was realized. Furthermore, address why the method(s) used represent a process that is above the normal expectations for a pharmacist in a similar position.
3. Specific value of the accomplishment: The nomination should clearly describe the results of the accomplishment. Quantify cost savings, increased productivity, improved efficiency or effectiveness of the program, increase in number of patients or population served, improved patient outcomes, etc... In most cases, there are metrics that can be applied to significant changes implemented by managers. Metrics can be expressed in monetary units, percent of change, and objective changes in health outcomes. Describe these criteria with before and after metric comparisons. Vague descriptions of value do not provide the sufficient information to assess the significance of the project or activity.

### Award:

The award consists of a commemorative plaque and a stipend or scholarship for the awardee to attend a selected professional management program. The stipend or scholarship amount may cover all or part of the training expenses depending on the type and expense of training requested by the awardee. The George F. Archambault Foundation has final approval for training course(s) and budget request submitted by the awardee.

Presentation of the award will be made by a representative of the George F. Archambault Foundation at the annual USPHS Commissioned Officers Association meeting.



**U.S. PUBLIC HEALTH SERVICE**  
**Pharmacist Professional Advisory Committee**  
**Department of Health and Human Services**

**U.S. PUBLIC HEALTH SERVICE AWARD FOR MANAGERIAL  
EXCELLENCE IMPROVING PHARMACY SERVICE OR PUBLIC  
HEALTH COVER SHEET (please print or type)**

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**CANDIDATE'S  
GRADE/RANK/NAME:** \_\_\_\_\_

**POSITION TITLE:** \_\_\_\_\_

**WORK ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROPOSED CITATION (not to exceed 25 words):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RECOMMENDED BY:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**NAME OF CANDIDATE'S  
IMMEDIATE SUPERVISOR:** \_\_\_\_\_

**SIGNATURE OF IMMEDIATE  
SUPERVISOR:** \_\_\_\_\_

**ADDITIONAL COMMENTS (OPTIONAL):**

\_\_\_\_\_  
\_\_\_\_\_